

# Key Information Document

## Direct Payment by Robinson Medic Recruitment Ltd – PAYE (Holiday Accrued and Including Pension)

This document sets out key information about your relationship with Robinson Medical Recruitment Ltd and how you will be paid by us. This will be on a PAYE basis with no fees payable by you. Below you will find details about pay, holiday entitlement and other benefits you can expect to receive.

As an employment business, it is our responsibility to share details on The Employment Agency Standards (EAS) Inspectorate. This is the state regulator for employment businesses and agencies in Great Britain. You should contact the EAS if you are concerned about your employment business, for example, if it has not given you a KID, or if you think you have not been paid in full. You can raise a concern with them directly on 020 4566 5333 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

Hopefully, the information below is helpful and clear, although further information can be found by making direct contact with [finance@rmr.uk.com](mailto:finance@rmr.uk.com).

### General information using example pay rate

Name of employment business	Robinson Medical Recruitment Ltd
Type of contract you will be engaged under	Contract for services
Who will pay you	Robinson Medical Recruitment Ltd
How often you will be paid	Weekly
Expected or minimum rate of pay	£20.00 Excluding Holiday Pay (Holiday is Accrued Separately @ 12.07% of your hourly rate of pay)
Deductions from your pay required by law	PAYE tax / National Insurance
Any other deductions or costs from your pay (including amounts or how they are calculated)	
Any fees for goods or services	
Holiday entitlement and pay	Holiday Pay of £2.41 per hour (12.07% of your hourly rate) is accrued separately and paid as holiday pay on request. Total holiday accrued in this example would be £90.38
Additional benefits	

### Example pay

Example rate of pay	£750 (£20.00 per hour for 37.5 hours per week)
Deductions from your wage required by law	£95.35 Income Tax, £40.64 National Insurance
Any other deductions or costs from your wage	
Any fees for goods or services	
Example net take home pay	£582.51 (Plus £18.90 Employer Pension Contribution & £31.50 Employee Pension Contribution paid into your pension)